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Note: US clients must ship to US Office, Canadian clients must ship to Canadian Office



**RETURN MERCHANDISE
AUTHORIZATION FORM**

DATE OF RETURN:

COMPANY NAME:

ADDRESS:

CITY:

CONTACT NAME:

PHONE NUMBER:

FAX NUMBER:

EMAIL:

RMA NUMBER	MODEL #	QUANTITY	INVOICE #	SERIAL NUMBER	REASON FOR RETURN

COMMENTS:

PLEASE NOTE THE FOLLOWING:

- 1) THIS FORM MUST BE FILLED OUT COMPLETELY WITH ALL THE NECESSARY FIELDS COMPLETED
- 2) THIS FORM MUST BE INCLUDED IN THE SHIPMENT BOX WITH THE RETURNED ITEMS IN ORDER TO PROCESS THE REQUEST
- 3) THE PROPER SHIPPING DOCUMENTS MUST BE FILLED OUT AND SENT WITH THE WAYBILL IF YOU ARE OUTSIDE OF CANADA (PLEASE SEE WEBSITE)
- 4) ALL RETURNED RMA PRODUCTS MUST BE PRE-PAID BY THE SENDER AND SHOULD BE SHIPPED STANDARD GROUND.
- 5) NOTE: US CLIENTS MUST SHIP TO US OFFICE, CANADIAN CLIENTS MUST SHIP TO CANADIAN OFFICE.

Written Name

Signature